Terra Dotta Instructions for Newly Admitted International Students, F-1 Incoming Transfer Students, and Reentry Students

Here are the steps to obtain your F-1 Form I-20 or J-1 Form DS-2019 to attend UW-Madison as an F-1 or J-1 student. Click <u>here</u> to read a comparison of the two visa types.

- 1. Log in to <u>MyUW</u> using your <u>NetID</u> and password. This is the same login information you used to apply to UW-Madison.
- 2. Search for **"Terra Dotta."** Add Terra Dotta to home. <u>Terra Dotta</u> is your student immigration portal during your time as an F-1 or J-1 student at UW-Madison. Alternatively, you can <u>click here</u> for the direct link to Terra Dotta.
- 3. Open Terra Dotta. If you are prompted to log in to Terra Dotta, click **LOGIN** at the top right corner of the screen and sign-in with your **NetID and password**.
- 4. Select Incoming Students.
- 5. Carefully read through your options. Select the request that best describes your situation.
- 6. Follow **all** the instructions to complete your I-20 or DS-2019 request. You will be required to **upload** a copy of your **passport biographical page** and **financial documentation**.
 - Click <u>here</u> to see the estimated expenses you will need to show for your financial documentation. Assistantship, fellowship, and scholarship letters can be used.
 - J-1 Exchange Students (IAP, WSB, ENGR, CALS): You are required to upload financial documentation covering only living expenses and health insurance.
 - **F-1 Students:** The **Transfer Verification Request** is required if you are <u>transferring</u> your F-1 SEVIS record to UW-Madison.
 - J-1 Students: Send the Electronic Verification Request to your UW-Madison exchange advisor or Graduate Program Coordinator/advisor in your department.
- 7. Click the **Submit** button at the top of your application once all steps are complete. Your application will not be received unless you click this button!
- 8. Read **all** emails from <u>tds_do_not_reply@studentlife.wisc.edu</u> as you may receive updates regarding your Terra Dotta request from this email address.